



A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE (LANCASTER / STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 13 DECEMBER 2023** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

## **AGENDA**

### **APOLOGIES**

#### **1. THOUGHT FOR THE DAY**

Ms Samantha Thomas and Mr George Smerdon, from the Memory Lane Singing Club to open the meeting with a 'Thought for the Day'.

**Time Allocation: 2 Minutes.**

#### **2. MINUTES (Pages 7 - 16)**

To approve as a correct record the Minutes of the meeting of the Council held on Wednesday 11th October 2023.

**Time Allocation: 2 Minutes.**

#### **3. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda item. See Notes below.

**Time Allocation: 2 Minutes.**

#### **4. CHAIR AND VICE-CHAIR'S ENGAGEMENTS AND ANNOUNCEMENTS (Pages 17 - 18)**

To note the Chair and Vice-Chair's engagements and announcements since the last Council meeting.

**Time Allocation: 5 Minutes.**

#### **5. QUESTIONS BY MEMBERS OF THE PUBLIC**

To answer any questions submitted by the public in accordance with the Constitution.

The deadline for the receipt of public questions is five days prior to the meeting and must be submitted to the Monitoring Officer by 5pm.

**Time Allocation:**

**6. QUESTIONS TO MEMBERS OF THE CABINET**

In accordance with the Council Procedure Rules, all questions –

- ❖ Must be relevant to an item which the Council has powers or duties.
- ❖ Must not relate to an item which is included elsewhere on the Agenda.
- ❖ Should be limited to obtaining information or pressing for action; and
- ❖ Should not exceed two minutes in duration.

Questions should not divulge or require to be divulged, confidential or exempt information.

**Time Allocation: 15 Minutes.**

**7. COUNCIL TAX SUPPORT SCHEME 2024/25 (Pages 19 - 62)**

The Executive Councillor for Customer Services, Councillor S Ferguson to present a new income-banded Council Tax Support Scheme for approval.

*(The proposed Scheme has been considered by the Overview and Scrutiny Panel and the Cabinet at their meetings in November 2023).*

**Time Allocation: 20 Minutes.**

**8. REVIEW OF THE COUNCIL'S RISK MANAGEMENT STRATEGY (Pages 63 - 134)**

The Executive Councillor for Corporate and Shared Services, Councillor M A Hassall to present the proposed Risk Management Strategy for approval.

*(The proposed Strategy has been considered by the Corporate Governance Committee, the Overview and Scrutiny Panel and the Cabinet at their recent meetings).*

**Time Allocation: 20 Minutes.**

**9. SAWTRY NEIGHBOURHOOD PLAN (Pages 135 - 224)**

Following the Sawtry Neighbourhood Plan Referendum held on Thursday 9th November 2023, the Deputy Leader and Executive Councillor for Planning Councillor T D Sanderson to present a report seeking approval to make the Sawtry Neighbourhood Plan to enable it to become part of the Statutory Development Plan for Huntingdonshire.

**Time Allocation: 10 Minutes.**

**10. TREASURY MANAGEMENT SIX MONTH PERFORMANCE REVIEW (Pages 225 - 256)**

The Executive Councillor for Finance and Resources, Councillor B Mickelburgh to present the Council's Treasury Management performance for the period 1st April to 30th September 2023.

*(The report was considered by the Overview and Scrutiny Panel (Performance and Growth and the Cabinet at their meetings in November 2023).*

**Time Allocation: 10 Minutes.**

#### **11. CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY - UPDATE**

Councillor S J Conboy, Executive Leader to present on the activities of the Cambridgeshire and Peterborough Combined Authority including a summary of the activities of the Transport and Infrastructure, Skills and Employment, Environment and Sustainable Communities Committees.

Councillors M A Hassall and J Neish to provide an update on the Cambridgeshire and Peterborough Combined Authority Overview and Scrutiny Committee.

Councillor S J Corney to provide an update on the Cambridgeshire and Peterborough Combined Authority Audit and Governance Committee.

Decision summaries for recent meetings of the Cambridgeshire and Peterborough Combined Authority Overview and Scrutiny Committee, Audit and Governance Committee and Board will be circulated if available in advance of the meeting.

In accordance with the Protocol agreed at the February 2017 meeting, this item provides an opportunity for District Council Members to ask questions and comment on Cambridgeshire and Peterborough Combined Authority issues.

If Members wish to raise questions or issues requiring a detailed response, it would be helpful if they can provide prior notice so that the necessary information can be obtained in advance of the meeting.

**Time Allocation: 20 Minutes.**

#### **12. OUTCOMES FROM COMMITTEES AND PANELS (Pages 257 - 258)**

An opportunity for Members to raise any issues or ask questions arising from recent meetings of the Council's Committees and Panels.

A list of meetings held since the last Council meeting is attached for information and Members are requested to address their questions to Committee and Panel Chairs.

**Time Allocation: 10 Minutes.**

#### **13. VARIATIONS TO THE MEMBERSHIP OF COMMITTEES AND PANELS**

Group Leaders to report on variations to Membership of Committees and Panels if necessary.

**Time Allocation: 5 Minutes.**

5th day of December 2023

**Michelle Sacks**

Chief Executive and Head of Paid Service

**Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.**

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

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The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council

**Please contact Mrs Lisa Jablonska, Elections and Democratic Services Manager, Tel No. 01480 388004 / e-mail [Lisa.Jablonska@huntingdonshire.gov.uk](mailto:Lisa.Jablonska@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

**Emergency Procedure**

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.